



'A' Grade  
NAAC Re-Accredited  
(3<sup>rd</sup> Cycle)

**Kavayitri Bahinabai Chaudhari  
North Maharashtra University, Jalgaon**

P.O. Box 80, Umavinagar, Jalgaon-425001 (M.S.), India  
EPABX: (0257) 2257100/428/429; Fax No. (0257) 2258403/406; Gram: 'UTTAMVIDYA'  
Website: <http://www.nmu.ac.in>; Email: [registrar@nmu.ac.in](mailto:registrar@nmu.ac.in)

**NOTICE INVITING EXPRESSION OF INTEREST (EOI)  
For Engagement of Agent for Filing Trademark Application**

Ref. No. KBCNMU/SLS/CADP/261(Int.) /2026

Date: 26<sup>th</sup> February, 2026.

Due Date: 12<sup>th</sup> March, 2026.

To,

.....  
.....

Sealed Expressions of Interest (EOI) are hereby invited from experienced and competent Trademark Agents / Firms for providing professional services related to filing, processing, and obtaining registration of Trademark on behalf of Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon for product(s) developed under CADP project.

**1. Scope of Work;**

**The selected agent/firm shall be responsible for:**

- Conducting trademark search and providing legal opinion regarding availability.
- Preparation, filing, and prosecution of trademark application before the appropriate authority.
- Responding to examination reports, objections, oppositions, hearings, and other related proceedings, if any.
- Providing complete follow-up support until grant of Trademark Registration.
- Advising on classification, documentation, and compliance requirements under applicable trademark laws.

**2. Eligibility Criteria;**

**Interested agents/firms must:**

- Be a registered Trademark Agent / authorized legal professional under relevant statutory provisions.
- Possess experience in handling trademark registration matters preferably related to food and agriculture.
- Have successfully handled similar assignments for Government / Universities / reputed institutions (documentary proof to be enclosed).
- Provide PAN, GST registration details, and professional credentials.

**3. Submission of EOI**

**The EOI shall include:**

- Profile of the agent/firm with experience details.
- List of major clients and completed assignments.
- Proposed professional fee structure (inclusive of all charges except statutory government fees, if applicable).

- Copies of registration certificates and supporting documents.

## TERMS AND CONDITIONS:

1. The payment will be done only through bank and No advance payment will be issued in any circumstances. The payment will be made by RTGS/NEFT/cheque, but **only upon the satisfactory completion of the work.**
2. In case, agent/firm fails to do the work and / or refuses to do the work even after placing the order to him, the work will be assigned to other agent/firm and under such circumstances, the first agent/firm shall have to bear the cost of difference to overcome the loss.
3. The expression of interest (EoI) addressed in the name of **“Principal Investigator, CADP Project”** should reach the office of **“Principal Investigator, CADP Project”, School of Life Sciences, Kavayitri Bahinabai Chaudhari North Maharashtra University, P. O. Box 80, Umavi nagar, JALGAON – 425 001”** within **Eleven days** of issuing of this notice i.e. **on or before 12/03/2026.**
4. Envelope should be super scribed as **“Expression of Interest for Engagement of Trademark Agent”** and **“Due Date 12/03/2026”** clearly in bold letters along with reference number of this Inquiry.
5. EoI received by fax will not be accepted. Also, EoI received late or after the due date will not be accepted.
6. The university reserves the right to accept or reject the any or all EOIs without assigning any reason.
7. **While quoting the rates, detailed bifurcation should be given.**
8. Mention GST No. of University in Bill / Tax Invoice GST No. 27AAAJNO465A1ZL.
9. The engagement shall be governed by the terms and conditions issued at the time of award of work.
10. No correspondence in this regard shall be entertained after final selection.



Principal Investigator,  
CADP Project,  
School of Life Sciences,  
Kavayitri Bahinabai Chaudhari  
North Maharashtra University, Jalgaon.

PI  
CADP Project  
Kavayitri Bahinabai Chaudhari  
North Maharashtra University  
Jalgaon - 425001 (M.S.)